

Big Local Eastern Sheppey Partnership Meeting Minutes
Monday 12th March 2018
7.00pm at Sheppey Guides HQ, High Street, Eastchurch

Present:

Partnership Members

Lynd Taylor (Chair & Warden) (LT), Daniel Perriam (Vice Chair & Eastchurch) (DP), Pauline Wenham (Leysdown) (PW), Ivor Gough (Eastchurch) (IG), and Paul Leacock (Leysdown) (PL)

Residents

George Heath (Bay View) (GH)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jo Burt (JoB) (Local Trusted Organisation-Swale CVS) and Lynne Bentley (Community Warden) (LB)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members. Apologies were received from Lee-Anne Moore (LM), Sean Leacock (SL), Jim Boot (JB), Sharon McNaboe (SM), Malcolm Pamplin (MP) and Paul Murray (PM).

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the February 2018 meeting, **IG proposed and PW seconded, vote carried.** These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
4	Working with the older Community	Maybe look at using another venue for Line Dancing as unable to use every Thursday at Leysdown Village Hall, PL & GH suggested contacting the Paradise Club. Training – Organise some basic IT courses, JoB will organise subject to getting enough people, SH to advertise on Social Media. Action 36 – SH to advertise training and JoB to arrange basic IT course
8	Community Chest	Agreed that groups can currently continue to put in more than one application per round. PL asked what happened with the Scouts Community Chest Application, as at the last meeting, we were not quorate. MP & SM abstained on their vote; LT advised that after speaking with JB, that as we had a majority, then the Scouts were given the award money.
14	Annual General Meeting	Due to the consultation, the AGM will need to be pushed back until possibly September, as the new plan may not start until July.
26	Defibrillators	SH & SL have been in touch with Kent Fire and Rescue, as they have advised that they are offering free Defibrillators to groups across Kent.

		Response received back advising that will be sent a bid form. MP not available to update on purchasing phone boxes in Bayview, Leysdown and Warden.
27	Times Guardian Contact	SH is now also the correspondent for Leysdown.

5. Membership Officer (LT Advised)

No new members that can currently join the partnership.

6. Public Consultation/New Plan

LT has been in touch with Kim Donaghue (KD) and JB, LT, SL and PL were invited to meet with KD, and it was agreed with Local Trust that we have an extension until end of August on the current plan, so we can arrange the new plan. Focus groups will be arranged and SL will work closely with KD and will be working 5 days per week for Big Local as arrange with Chris White. KD will also provide on the job training for SL. Consultations will be anonymous, 8 focus groups of 10-13 people per group to include Parish Councils, parents at school, boot fair and business people. Pat Sandle has offered Warden Bay Village Hall free for their Parish Council consultation. There will be an incentive of a £10 voucher per person (Tesco or Morrison's) for all that attend focus groups, PL asked can we look at other options on the vouchers, in case someone cannot get to either shop. Looking to arrange and talk to all focus groups by the end of May, so we can look at feedback at the June meeting and the plan to go to Local Trust by the end of July.

7. Project Updates (LT advised)

- a) Beaches Children Centre – Programme will be extended to Little Owls in Eastchurch and Warden Bay Playgroup. SH advised that advertising of our funding for this project has not been actioned and needs to be highlighted more by the children centre.
- b) Working with the Elderly Community – Another Quiz Night will be planned as the last one was well attended. Sub group to look at this.
- c) Dog Walking Park CIO – More questions have been answered from Charity Commission, waiting for further response.
- d) Bank Account (Income Received) – Bank account now open and any income received from BLAC, Line Dancing and Playscheme will be transferred into this account.

8. Local Trusted Organisation (LTO) Update including finance

JoB handed out a copy of the budget to date. Community Chest is overspent. **PL proposes** that we move funds from a project that has not been spent to cover the over spend, as we are able to do this, **IG seconded, vote carried.** JoB will arrange for this. JoB advised that weekly shopping trips through Swale CVS have already been advertised and first one booked for 15th March, leaflets handed out to advertise project. LB asked how does the project work and would they be able to take mobility scooters, JoB advised that it is using volunteer car drivers, so mobility scooters could not be taken. PL is still waiting for breakdown of accounts with details that he had previously asked from Sarah Williams for years 2015-2016 & 2016-2017 JoB advised that we no longer have access to provide full breakdown for years 2015-2016 due to changing software, but will arrange to send full breakdown for 2016-2017 to PL. LT advised that the inventory is still outstanding too and JoB will ask CW to update and send out.

Action 37 – JoB to move budget amounts to cover overspend from projects not spent.

9. Rural Kent Coffee Project

SL & SH met with them and a date is being arrange, for them to come along with their Motorhome and gazebo to provide free refreshments and cake to encourage people to come together. No cost to Big Local. SL will provide more details at the next meeting.

10. AOB

- a) LT advised that Local Trust are offering a further training opportunities for Big Local communities, Developing Coastal Communities and Economies, this cluster is aimed at Big Locals that are near to, or have a strong connection with, the coast and also Your Big Local legacy, it would be useful if we can attend either one of these meetings.
- b) SH had sent round a picture from Leysdown Over 60s Club of the advertising on the gazebo that we funded through Community Chest. The condition of the funding was that our logo needed to be printed on the gazebo and this has not been completed. No logo or our name is printed on the gazebo and they have a separate banner with Leysdown Village Hall Over 60's with in very small writing has 'Sponsored by The Big Local'. LT advised that we need to have some sort of media coverage for our funding, especially as it states this in the terms and conditions for community chest funding. GH advised that JB was going to look into vinyl's with our logo on. LT advised to look into getting the vinyl stickers, IG asked for different sizes, and then a couple of these can be given to Leysdown Over 60's club to put on the gazebo. **IG proposed, PL seconded, vote carried**
Action 38 - SH to ask SL and JB about purchasing vinyl stickers of varying size to be given out to Community Chest applicants when applicable.
- c) SH has had a response from Sheppey Matter on their Community Chest application that had been deferred. They provided a list of postcodes from young people that attend their clubs at HOUSE and also advised that the radio equipment would not be mobile, but the voice recording equipment would be. As no community chest round will be this current plan, SH asked the partnership what to do with the application. **PL proposed** that as we have underspent, that we should open up another Community Chest round this year with approximately £4,500 available in total, then this application can be considered during the next round with the amount available per application of up to £500, if application amounts exceed the total amount available then application awards will be reduced accordingly, **IG seconded, vote carried by partnership.**
Action 39 – New Community Chest Round – SH to arrange another round with an amount of up to £500 per application available to open in May.
- d) IG advised that 5th Sheppey Scouts used cooking equipment, which they purchased through Community Chest funding, at a district cooking competition and they came first. Partnership congratulated the Scouts and asked SH to send a letter to 5th Sheppey Scout on the partnership behalf, congratulating them. SH asked if IG can let her know what photos can be used from their closed group in advertising the funding, IG will arrange this.
Action 40 – SH to send a letter to 5th Sheppey Scouts.
- e) GH asked if the Line Dancing group would be willing to display at the Harty Flower Festival as Sue Hopper is looking for people to demonstrate, as the Scottish Dancers are unable to attend. SL to ask John Scorer if this is something he can arrange.
Action 41 – SL to speak to John Scorer to ask if the Line Dancing group would be able to demonstrate at the Harty Flower Festival
- f) JoB advised that the Terms and Conditions that need to be signed to get the next amount of money has been sent off today.
- g) Duke of Edinburgh Award Programme (DofE) – SH is no longer able to continue with this project, LT advised that PL & SL are the only trained people to continue with this and asked if any other partnership members wish to volunteer. SH advised that the Explorer Scouts are looking to work together with Big Local and that one of their leaders has the Lowland Leaders qualification. LT asked for this to be put as an agenda item at the next meeting.
Action 42 – Discuss DofE as an agenda item at next meeting.

Meeting closed at 8.46pm.

Next Meeting is Monday 9th April 2018.